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क्रमांक/संवैशिवसं/व्हीजन डॉक्युमेंट /४अ/

/१६

दिनांक: २४-१०-२०१६

प्रति,

२९२७६

अधिष्ठाता,

शासकीय वैद्यकीय महाविद्यालय(सर्व)

विषय :- आपल्या संस्थेचे व्हीजन डॉक्युमेंट तयार करणे बाबत. . .

आपल्या संस्थेचे व्हीजन डॉक्युमेंट(१० वर्षांचे) राज्य शासनास सादर करावयाचे आहे. त्यासाठी सर्व शासकीय वैद्यकीय महाविद्यालय व रुग्णालयाचे व्हीजन डॉक्युमेंट तयार होणे गरजेचे आहे. या बाबत या कार्यालयाचा अनुभव पाहता विविध वैद्यकीय महाविद्यालये व रुग्णालयांमधून वेगवेगळ्या नमुन्याचे, उद्दिष्टांचे व्हीजन डॉक्युमेंट या कार्यालयास प्राप्त झालेले आहे. राज्यातील सर्व शासकीय वैद्यकीय महाविद्यालय व रुग्णालयाचे एका विशीष्ट नमुण्यामध्ये व्हीजन डॉक्युमेंट असावे या साठी या कार्यालयातर्फे व्हीजन डॉक्युमेंट टॅम्प्लेट तयार करून दिलेले आहे. सदरचे टॅम्प्लेट हे या संचालनालयाच्या वेबसाईटवर उपलब्ध आहे.

अधिष्ठाता यांनी संचालनालयाच्या संकेतस्थळावरून व्हीजन डॉक्युमेंटचा नमुना डाउनलोड करून घ्यावा व या नमुण्यात दिलेल्या अनुक्रमांकानुसार तसेच प्रत्येक कॉलममध्ये दिलेल्या मुद्यानुसार व्हीजन डॉक्युमेंट तयार करावे. सदरचे व्हीजन डॉक्युमेंट तयार करतांना संस्थेतील उपअधिष्ठाता, ज्येष्ठ प्राध्यापक यांच्या अध्यक्षतेखाली समीती स्थापन करावी. सदर समीतीने वैद्यकीय महाविद्यालय तसेच रुग्णालयाच्या सर्व विभागाचा (शैक्षणिक/अशैक्षणिक) प्रमुखांची बैठक बोलावून त्यांना दहा दिवसाचा अवधी देवून माहिती जमा करावी व नंतर पुढील दहा दिवसामध्ये समीतीने प्राप्त माहिती संकलीत करून त्यावरून व्हीजन डॉक्युमेंट तयार करावा. या कार्यालयाने दिलेला नमुना(टॅम्प्लेट) मध्ये स्थानीक गरजा व अडचणीनुसार किरकोळ फेरबदल करावे.

सदरचे व्हीजन डॉक्युमेंट तयार करतांना पुढील दहा वर्षांच्या कालावधीचा प्रगतीचा त्यामध्ये आढावा घेवून समावेश करावा. सदरचे व्हीजन डॉक्युमेंट हे बुकलेटच्या स्वरूपात स्पायरल बाईंडिंग करून दोन प्रतीत या संचालनालयास दिनांक २१ नोव्हेंबर २०१६ पर्यंत सादर करावा.


संचालक

वैद्यकीय शिक्षण व संशोधन, मुंबई

प्रत

१. मा.अपर मुख्य सचिव, वैद्यकीय शिक्षण व औषधी द्रव्ये विभाग, मुंबई
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२५/१०/२०१६
निर्गमन



महाराष्ट्र शासन

संचालनालय, वैद्यकीय शिक्षण आणि संशोधन, मुंबई

शासकीय दंत महाविद्यालय व रुग्णालय इमारत चौथा मजला, सेंट जॉर्जेस रुग्णालय आवार, पी. डीमेलो रोड, फोर्ट, मुंबई - ४०० ००१
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VISION DOCUMENT TEMPLAT

DEPARTMENT WISE FUTURE 10 YEARS VISION DOCUMENT TO BE Prepared

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A- PRESENT STATUS OF HOSPITAL

A-1- HMIS INFORMATION OF HOSPITAL

Under this heading present status of the hospital should be given. The present status should preferably include following information.

I. Hospital information

1. Establishment of hospital (short history)...
2. No. of beds in hospital, when and how it was increased (with year)...
3. Total units in the hospital...
4. Patient treated in last 3 years- department wise (yearly average)...
5. Bed occupancy rate (yearly average)...
6. OPD No. Daily (average)...
7. IPD No. Daily (average)... ..
8. Any other information....

II. Investigations Details

1. Daily Lab No. (No of patients &no of investigations separately)...
 - a) Pathology...
 - b) Biochemistry...
 - c) Microbiology...
2. Daily No. of X-ray's (average)...
3. C.T. Scan examination - Monthly No. (Average).....
4. Sonography monthly No. (Average)... ..
5. Other investigations

III- Operation Theatre Information (No. of Patients & average figure)

1. Major operation monthly No...
2. Minor operation monthly No...
3. Monthly Normal deliveries no...
4. Monthly LSCS No...
5. Others.....

IV- Wait List for investigations and Treatment (No. of Patients) if any

1. Wait list for MRI...
2. Wait List for CT scan...
3. Wait list for Operations...
4. Wait list for By-pass Operations...
5. Wait list for Angiography...
6. Wait list for Dialysis...
7. Wait list for Kidney stone operations...
8. Wait list for cancer treatment Patients...
9. Any other wait list no.

V- Additional Requirement (Please mention No. of person and additionally required plan and non-plan yearly budget with necessary justification). ₹ in lakhs

Sr. No.	Item	In Plan, ₹	Non- plan ₹	Yearly ₹	Remark
1.	Equipment's				
2.	Salary				
3.	Infrastructure Constructions)				
4.	Any Others				
Total					

VI: - Hospital present Manpower

TABLE

Name of Hospital :-			
Posts	Sanctioned	Filled	Vacant
Professor			
Associate Professor			
Assistant Professor			
SR			
JR			
Administrative Officer			
Office Superintendent			
Stenographer			
Senior Assistant			
Senior Clerk			
Junior Clerk			
Medical Social Worker			
Lab Technician			
Lab Assistant			
Nursing Cadre			
Lab. Attendant			
Peon			
Sweeper			
Other			

Vision document should include the vision of Institution, preferable related to above heads. The vision document should mention present statistics as well as projected statistics at the end of 10 years. Wherever necessary annexures can be attached in the same chapter.

(A-02) INTENSIVE CARE UNIT

Give a short note on present scenario of all ICU facilities in hospital

I. Presently Available: -ICU services

Sr. No.		Available Beds Total	Bed Occupancy Rate	functioning Beds	Non-functioning Beds	Remark
1.	NICU					
2.	SICU					
3.	ICU					
4.	Medicine ICU					
5.	Paediatric ICU					
6.	Cardiac ICU					
7.	Others					

II. Number of Instruments (Working/Non-Working)

Sr. No.	Name of Instrument	No. of Instrument	Remark
1.	Adult Ventilator		
2.	Paediatric Ventilator		
3.	Portable Ventilator		
4.	Multipara Monitor		
5.	Defibrillators		
6.	Other equipment's Give list of major equipment's (>10 Lakh Only)		

III. Future Requirement of Various ICU's and No.

Sr. No.	Beds	Manpower	Equipment's	Remark
1	Respiratory ICU			
2	Nero ICU			
3	CVTS ICU			
4	Coronary ICU			
5	Burn ICU			
6	Obstetric ICU			
7	Other ICU			

V. Additional Requirement (Please mention No. of persons additionally required)

1. Man Power Class I to Class IV
2. For Equipment's - Technician's, Operator's
3. Space
4. Other Requirement....

IV. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for ICU should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

A-03 SUPER SPECIALITY TREATMENT

I. Available Super speciality Treatment in Hospital

Give a short note on present super speciality facilities in hospital

Sr. No.	Dept./Services	Available Beds	monthly average patient No.	Remark
1.	CVTS			
2.	Cardiology			
3.	Urology/Lithotripsy			
4.	Plastic Surgery			
5.	Dialysis/Nephrology			
6.	Other's			

II. Required Super speciality Treatment for patient's

Sr. No.	Services	Required Beds	Projected patient No./monthly	Remark
1.	Endocrine Unit			
2.	Diabetic unit			
3.	Kidney Transplant			
4.	Haematology			
5.	Cancer Treatment			
6.	Other Transplantation operation			
7.	Retina operation's			
8.	Neurosurgery			
9.	Paediatric Surgery			
10.	Plastic Surgery			
11.	Other department			

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1.	Equipment's				
2.	Salary				
3.	Infrastructure Constructions)				
4.	Any Others				
Total					

In Coming 10 years for upgradation of equipment's, space, Beds, Manpower, and all other basic infrastructure required for upgradation of super speciality services should be provided in detail. Give detail justification for all above heads. Wherever necessary annexures can be attached in the same chapter

A-04 CASUALTY DEPARTMENT

All the information must be only of casualty.

I. Casualty Details

Give a note on presently available casualty facilities in the hospital.

Sr. No.	Patient	Available Beds	Average Monthly Patients	Remark
1.	Average No. of Patient's attending			
2.	M.L.C. Monthly Patients			
3.	Road Accidents			
4.	Poisoning Patients			
5.	Snake, Dog Bite, etc.			
6.	Patients of Heart Attacks monthly			
7.	No. of patients admitted monthly			
8.	No. of patients treated on OPD basis			
9.	No. of Deaths in casualty monthly			
10.	Minor OT monthly number			
11.	Others			

II. Future Required facilities

- Manpower numbers ...RMO/CMO`s/NURSES/ATTENDENTS
- Separate attached toilet room for CMO and nurses
- Space in sq. meters...carpet area
- No of beds available
- No of ventilators
- No of multipara monitors
- No of defibrillators
- No of ECG machines
- Major and minor OT
- Mobile X-ray machine
- Availability of associated trauma unit with no of beds and facilities
- Anything other than above
- III required additional facilities in future
- Manpower....
- Equipment's....
- Construction
- Other things

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In Coming 10 years for upgradation of equipment's, space, Beds, Manpower, and all other basic infrastructure required for upgradation of casualty services should be provided in detail. Give detail justification for all above heads. Wherever necessary annexures can be attached in the same chapter

A-05 POST-MORTEM DEPARTMENT

Give a note on present Post Mortem room facilities in hospital

I. Post-Mortem Details (monthly)

Sr. No.	P-M performed	Number	Remark
1.	Monthly post-mortem performed		
2.	Male		
3.	Female		
4.	Children		
5.	Total		

❖ No. of Post-mortem's performed (monthly)

Sr. No.	Type of PM	Number	Remark
1.	Suicide		
2.	Homicide		
3.	Accidental Deaths		
4.	Poisoning		
5.	Snake Bite		
6.	Others		

Sr. No.	PM Room Information	Number	Remark
1.	Autopsy - monthly No.		
2.	M.L.C. monthly No.		
3.	Cold-storage Capacity and Use (Occupancy rate)		
4.	Available equipment's in PM Room(give list >3 lacs ,working/non -working)		
5.	Time Between Death and Inquest (average in Hrs)		
6.	Time between Inquest and body handover(average in Hrs)		
7.	Monthly No. of embalming performed		
8.	Any other relevant information		

II. As per the guidelines given by Hon'ble High Court required

- i. Infrastructure
- ii Manpower
- iii Equipment
- iv Other requirement...

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned. Give details ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In Coming 10 years for upgradation of equipment's, space, PM tablets, Manpower, and all other basic infrastructure required for upgradation of post-mortem services should be provided in detail. Give detail justification for all above heads. Wherever necessary annexures can be attached in the same chapter

A-06 TRANSFUSION MEDICINE DEPARTMENT

I. Blood Bank Present Status

Give a note on blood bank facilities available in hospital

- ❖ Present Area in sq. meters
- ❖ No. of equipment's (>10 lacs)
- ❖ Capacity of Refrigerator in litres and no
- ❖ Monthly blood bags collected
- ❖ Monthly blood bags distributed
- ❖ Voluntary donations %
- ❖ HIV positive Bags %
- ❖ hepatitis "B" positive Bags %
- ❖ hepatitis "C" positive Bags %
- ❖ No. of bags unused monthly
- ❖ Weather BCS Unit Available or not
If available which component are available
- ❖ Weather on call blood available yes/no
- ❖ Available Ambulances for camp no and capacity
- ❖ Monthly km travelled by Vehicle /ambulance for camp blood collection
- ❖ Ways to encourage donor's.... mention the steps taken by transfusion medicine department to encourage voluntary donors.

II. Facilities required for upgradation

- Manpower class 1 to 4
- Equipment's >10 lacs and Number
- Construction required if any
- Other requirement

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In Coming 10 years for upgradation of equipment's, space, Manpower, and all other basic infrastructure required for upgradation of blood bank services should be provided in detail. Give detail justification for all above heads. Wherever necessary annexures can be attached in the same chapter

A-7 AMBULANCE

I. Details of ambulance services at the hospital

Give detail note on ambulances used for patient in hospital

- TOTAL AVAILABLE AMBULANCES....No.....
- Available facilities in the ambulances.....
- Names and no of equipment's in ambulances.....
- Type of ambulance.....ordinary/ cardiac/V.I.P.....
- Weather there is minor OT in ambulance....Yes/No.....
- Monthly travelling of each ambulance in KM (average).....
- How many patients are brought TO AND returned home or to higher centre per month (average)...
- Standby equipment's and manpower available for ambulance for disaster (reserved for ambulance).....attach copy of disaster management plan.....
Preparedness for disaster management
- Preparedness for mass casualty parking space sufficient /not
- Any other Information.....

II. Requirements of ambulance services in future (Additional).....

- Manpower Doctors/nurses/attendants/drivers.....
- Ambulancestypesno.....
- Additional Spaces for parking for ambulances (over and above the present space in sq. Meters).....
- Additional Equipment's for in ambulance treatment.....
- Any others Information.....

III. Budget Requirement (For Ambulance Division)

Under this heading Budget required for future expansion should be mentioned Give details ₹ in Lakh

Sr. No.	Item	In Plan, ₹	Non plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In Coming 10 years for upgradation of equipment's, space, Manpower, and all other basic infrastructure required for upgradation of ambulance services should be provided in detail. Give detail justification for all above heads. Wherever necessary annexures can be attached in the same chapter

A-8 MAINTAINANCE OF EQUIPMENTS/INSTRUMENTS IN INSTITUTION

I. Give a note on maintenance of costly Equipment/Instruments In your institution. It should also include names and no. of available Equipment/Instruments >10 lacs submit list in tabular form which should include

Sr. No.	Name OF instruments	Date of purchase	Cost of purchase	AMC/CMC Done Yes/No	Remark
1.					
2.					

- Grants Available.....
- Available biomedical engineer (if available no) Yes/No
- Any other information.....

II. Proposed improvement in maintenance services. Give a note which should also include following points.

- Digitalization of information of these Equipment/Instruments with timely alarms for maintenance, Servicing, repairs, change of spare parts after certain uses online.....
- Digitalization of available grant for maintenance of Equipment/Instruments yearly.....
- Digitalization of available information of biomedical engineer visits for routine and for Repair.....
- Any others Information.....

III. Budget Requirement (For Equipment)

Under this heading Budget required for future expansion should be mentioned.. Give details ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In Coming 10 years for upgradation of equipment's, space, Manpower, and all other basic infrastructure required for upgradation should be provided in detail. Give detail justification for all above heads. Wherever necessary annexures can be attached in the same chapter

(B) PRESENT STATUS OF THE COLLEGE

B-1. Introduction of College

I. Under this heading present status of college should be given. The present status should preferably include following heads

- Year of establishment.....
- Short history of the college.....
- No of departments with name.....
- Total lecture halls with seating capacity.....
- Major achievements of institution and staff.....
- Manpower Class I to Class IV in following table (a) and (b)

TABLE (a)

Sr.no.	Class	Sanctioned	Filled	Vacant
1	Class I			
2	Class II			
3	Class III			
4	Class IV			
Total				

TABLE (b)

Name of college :-			
Posts	Sanctioned	Filled	Vacant
Professor			
Associate Professor			
Assistant Professor			
SR			
JR			
Administrative Officer			
Office Superintendent			
Stenographer			
Senior Assistant			
Senior Clerk			
Junior Clerk			
Medical Social Worker			
Lab Technician			
Lab Assistant			
Nursing Cadre			
Lab. Attendant			
Peon			
Sweeper			
Other			

TABLE C;- Give the list of presently functioning departments in the college (ex.)

Name of Department	Name of Department
Anatomy	Psychiatry
Physiology	Skin & VD
Biochemistry	Chest & TB
Pharmacology	Dentistry
Pathology	Radiology
Microbiology	General surgery
Forensic medicine& Toxicology	Orthopaedics
General medicine	ENT
Paediatrics	Ophthalmology
Community medicine	OBGY
Others Department	Anaesthesiology

➤ Any other information.....

B-2 UNDEERGRADUATE MEDICAL COURSES

I. Give a note on undergraduate scenario which should also include following Heads

- Undergraduate admission capacity at the time of starting of the college.
- Increased seats in near past and when. & todays capacity.....
- Whether Undergraduate courses are recognised by MCI or not, Since when.

II. Future Requirement of Institutional Undergraduate courses

- Whether the seats can be increased in near future and available basic infrastructure, faculty, equipment's and space for the same.
- Any other Requirement for the same

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for Undergraduate medical courses should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-3 POSTGRADUATE MEDICAL COURSES

I. Present status of postgraduate courses

- Subject wise degree and diploma seats available.....
- Seats increased in near past (4 years) in which subjects and no.....
- weather all postgraduate courses are MCI recognised or not
- Weather CPS courses are available give subject wise information about no of seats per year/Semester.
- University recognized fellowship /certificate courses are being run in how many subjects.....give list and No.
- P.H.D Courses being run in how many departments... give list
- Any other courses existing.....

II. Future requirement of University/DNB/CPS courses

- Whether the university seats can be increased in near future and available basic infrastructure, faculty, equipment's and space for the same available or not.....
- Whether DNB courses are being run in how many subjects...give subject wise list....
- Whether these CPS courses can be started in near future in how many subjects & No.
- Whether University recognized fellowship /certificate courses can be started in how many subjects.....give list.....
- Whether DNB courses can be started in near future in how many subjects give subject wise list....
- P.H.D. Courses to be started in which departments...
- Any other courses.....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for Postgraduate Courses should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-4 SUPER SPECIALITY COURSES

I. Give a short note on super speciality courses presently available in institution Under following heads.

- Presently running super speciality courses being run give number and subjects---

- Whether the above courses are recognised by MCI? -----
- Special DNB Courses running in your institution-----Give Number and Subjects -----
- Super speciality courses are unavailable but service Department are available to patients----- give list of departments-----
- Presently available infrastructure, space, equipment's and faculty available for above courses-----
- Any other courses available.....

II. Future requirement of super speciality courses

- Subjects in which super speciality university courses can be started give the list and number of seats which can be started.....
- Subjects in which Special DNB Courses can be started give the list and number of seats which can be started.....
- Required infrastructure, space, equipment's and faculty required in future to start these courses.
- Any other SSP courses can be started.....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for Super speciality Courses should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-5 NURSING COURSES

I. Present position of various nursing courses

Give a short note on presently available nursing courses in your institution which should also include.

- Presently running nursing courses give list.....ANM/GNM/BSc nursing/PBBSc nursing/MSc nursing/Speciality nursing/PhD nursing.....etc.
With no of seats, available space, infrastructure, equipment's and faculty....
- Seats increased and name of courses started in last 4 years.....
- Any other courses run.....

II. Future requirements for strengthening and starting new courses

- Which new courses can be started in future.....
- In which old courses seats can be increased.....
- Required space, infrastructure, and equipment's and teaching faculty for starting these courses.....
- Any other courses can be started.....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakh

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for Nursing Courses should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-6 PARAMEDICAL COURSES

I. Give a short note on presently available paramedical courses in your institution Which should also include following points.

- Presently available paramedical courses give list and no of seats.....
- No of students admitted yearly (Last 3 Yrs.)
- When the paramedical course was started.....
- No of seats increased in last 4 years.....
- Weather this course is recognized by university/Appropriate Body.
- Any other Information.....

II. Future requirement of paramedical courses

- How many new paramedical courses can be started? Give list and no of seats.....
- Requirement of space, equipment's and faculty required for starting new courses.....
- Weather paramedical courses can be started... (E.g. per fusionist, Anaesthesia tech, PM tech, Dialysis tech, etc.)
- Any other courses that can be started not mentioned in university list.....
- Any other Information.....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for Paramedical Courses should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-7 MEDICAL EDUCATION TECHNOLOGY UNIT

I. Give a note on of MET unit in your college which should also include following heads

- Weather functioning or not?
- When it was established?
- Names of the specialists, their posts and subjects of medical unit presently working.....
- Name of the courses arranged in last 2 years, dates, subject, and names of faculty, how many attended, duration of each course.....
- Total no of teachers in institution & No of teachers trained in your college MET unit.....
- No of teachers trained outside college MET unit.....
- List of equipment's available in met cell, space available.....
- various measures taken to upgrade the MET unit
- Any other Information.....

II. Future requirement of MET unit

- No of equipment's required in MET Unit.....
- No of teachers required in MET unit.....
- Space and infrastructure required for MET unit.....
- Any other Information.....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, Beds, basic infrastructure, and equipment's for MET Unit should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-8 CENTRAL LIBRARY

I. Give a note on present status of central library in your college which should also include.

- Give the total no of books in library subject wise
- No of national journals available subject wise
- No of international journals available subject wise

Give this information in tabular form given below in two tables (a) and (b)

(a) Presently Available (Hard Copies)

Sr. No.	Subject	Total books	* Journals			** Others	Remarks
1.	Anatomy						
2.	Physiology						
3.	Biochemistry						
	So on						

(b) Added in last 2 year's (Hard Copies)

Sr. No.	Subject	Total books	* Journals			** Others	Remarks
1.	Anatomy						
2.	Physiology						
3.	Biochemistry						
	So on						

* Includes Bound Volumes.

** Includes Annals, Year book, Recent Advances, etc. books

- No of computer nodes available
- Whether internet facility and LAN facility available.....give details about capacity and source of internet....details about LANNING
- Reading room area in Sq. meter & Capacity
- Undergraduate reading room area in sq. meter & Capacity
- Post-undergraduate reading room area in sq. meter & Capacity
- Faculty reading room area in sq. meter & Capacity
- E-Journal facility..... paid/free No. of journals
- Manpower...Posts.....total....filled....vacant..... with design.
- Grants for books and journal received in last 3 yrs. (Year wise)
- Monthly how many books are issued for reading to students and staff.
- E-library available or not.....how many students use it..... Give monthly no. of books available.
- Whether the library is centrally A/C or not. Sq. meter area... AC and non AC
- Whether the library is with toilet and drinking water facility for male and female uses separately or not.
- Any other information.....

II. Future Requirement in library facility

- Total digitalization of library facility, E- book issue, E- book return, student entry card swap, etc.....
- Space, manpower, equipment's, books and journals required in upgradation.....Hard and Soft Copies.
- Facilities for researcher in library.....
- Any other information.....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

In future 10 years requirements of space, Books & Journals, faculty and Manpower, basic infrastructure, and equipment's for Central Library should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-9 RESEARCH

I. Give a note on research activity in your college which should also include following heads.

- List of publications in last 5 yrs. department wise and teacher wise...
Publications of National Journals and Inter-National Journals in following table...

Sr. No.	Department	Topic	Journal	Author 1st/2nd	Remark
1.					
2.					
3.					

- No. of Electronic Journals available...
- No. of print Journals available...
- No. of Index Journals available...
- Is the research laboratory available as per MCI Norms...if available what are the facilities available (include list of equipment's & No. with cost)
- ICMR grant sanctioned research projects Running/sanctioned...
- Projects completed in last 5 years give list...
- Ethical Committee, Animal Ethical Committee are recognized by Central Government or not
- MRCM (Medical Research Council of Maharashtra) submitted/ Sanctioned/ Funded/Completed project under the department of Medical Education... Of DMER
- Any other projects sanctioned by International agency's. Give list & Funds sanctioned to each
- Number of students (UG & PG) Participating in research work in last 5 year's
- Any other information.....,

II. Future developments in research projects

- Future requirements of space, faculty, infrastructure (construction) and equipment are for upgradation...
- Any Plan for international as well as national agencies for funding quality research projects...
- Any other information.....,

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Book, Journal				
5	Any Others				
Total					

In future 10 years requirements of space, faculty and Manpower, basic infrastructure, and equipment's for research purposes should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

B-10 HOSTEL'S

I. Give a note on the present status of the various hostels which should also include following points.

- Total No. of buildings for hostels in college...
- Total No. of rooms and its student capacity and size of the average room in square meter...Ex.

Sr. No.	Hostel building No.	No of rooms	Area Sq. meter per room	Student Capacity per room as per MCI	Actual Capacity of students allotted	Remark
1.	I					
2.	II					
3.	III					
4.	IV					
5.	V					

- Occupancy rate in %...
- Facilities available in hostels ...
 - Hot Water...
 - Cold Drinking Water...
 - 24 hours Water facilities...
 - Security...
 - Gymnasium...
 - TV & Wi-Fi facilities...
 - Newspapers...
 - Mess facilities/Canteen
 - Warden post and quarter...
 - Swimming pool...
 - Indoor game facilities...
 - Visitor's room
 - Any other Facility
- Any other Information.....

II. Future requirements in hostel facilities

- No. of buildings required for constructing new hostels...
- No of posts of warden & Attendants required...
- Space required for new construction...
- Facilities Required....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's/Recreation				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

The information of B-10 -Hostels should be provided as per above I, II, III heads on separate page for each group of following Hostels.

- a- Boy's Under Graduate
- b- Girl's Under Graduate
- c- Interns Hostel
- d- Post Graduate hostel
- e- Nursing Hostel
- f- Other Hostel's

In future 10 years requirements of space, Manpower, basic infrastructure, and equipment's for various hostels should be added. Attach annexures separately when necessary. Give a para of justification of all above heads

C - ADMINISTRATIVE INFORMATION

C-1 E-GOVERNANCE

I. Give note on present available facilities for E-governance which should also include following information.

- No. of computer's available....
- LAN, Internet, Wi-Fi, Intra-Net Facilities available or not...
- HMIS facilities available or Not...
- Online Money collection available or Not...
- Employees/Students online Pay-Bill available or Not...
- Online bed booking available or Not...
- Online disability certificate available or Not...
- Online Examination Forms available or Not...
- Online Migration Certificates available or Not others Certificate's (Give List)
- Weather Updated website available or Not (of College & Hosp.) give address
- E-blood bank facilities available or Not...
- Biometrics facilities available or Not...
- Weather students/employees are having online files...
- Any other information....

II. Future requirements of e-governance

- No of computers required for future expansion
- Internet, Wi-Fi, Intranet, LAN, VIDEO-conferencing, E-Class rooms, facilities to be extended ...
- Biometric attendance Tobe made compulsory for everybody.....
- Exam section work to be made online for transparency and speed and save time and physical exertion....
- Any other future plan....

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

C-2 CENTRAL GOVERNMENT SPONSORED SCHEMES

I. Give a note on Central Government sponsored schemes already existing, which should also include following heads.

- Mandate/Motto of the scheme
- Grant sanctioned...
- Part contributed by central govt...
- Part contributed by state govt...
- Date of Sanctioning...
- Money Spend up till now (GOI & GOM separately)
- Weather scheme completed and functioning or not...
- If not period required for functioning...
- Weather the state govt. contributed for fund...(How much)
- List of schemes on which money spend...by GOI & GOM.

II. Future Central Sponsored schemes (institution Proposes to apply)

- Prime Minister Swastha Suraksha scheme...
- Post-graduation courses up-gradation scheme...
- Under-graduate courses up-gradation scheme...
- Nursing courses up-gradation scheme...
- Trauma care centre scheme...
- Para-Medical courses up-gradation scheme...
- To start AIIMS like institutes in State...
- To start Cancer centre in State as centre of excellence in State...
- HIV, RNTCP, National Programme Up-gradation...
- Burns Ward up-gradation...
- National Blindness Control Programme up-gradation...
- National Mental Health Programme up-gradation...
- Any other National Health programme

For all above schemes give information under following heads of each

- Applied when?
- Budget proposed
- Year of Completion/Duration
- Status of Proposal
- GOM Contribution
- Separate Proposed budget for construction, equipment's, Man power, etc.

III. Budget Requirement

Under this heading Budget required for future expansion should be mentioned ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

C-3 COLLEGE AND HOSPITAL SCHEMES FOR REVENUE GENERATION

I. Give a note on various scheme proposed to get increasing revenue. The scheme should also include following heads.

a) Rajiv Gandhi Jeevan Dayi Yojana

- a.1. Total No. of Patient's treated under this scheme
- a.2. No. of Patient's who received their claims(Claim total amount)
- a.3. No. of patients who do not receive claims... (Total amount of claim rejected)
- a.4. Pending grants with RGJY
- a.5. Paid grant in % and unpaid grant in %
- a.6. Total granted money received...
- a.7. Unreceived money in %
- a.8. Any other information.....

Give above information of a in table below.

Sr. No.	Year	a.1	a.2	a.3	a.4	a.5	a.6	a.7	a.8	Total	Remark
1	2012-13										
2	2013-14										
3	2014-15										
4	2015-16										
5	2016-17										
Total											

b) Corporate Social Responsibility

- b.1. Grant received with purpose and amount
- b.2. Future grant Proposals submitted...
- b.3. Presently workings projects under CSR...Give list
- b.4. List of received equipment's under CSR....(> 10 Lakh Only)
- b.5 Any other information.....

Give above information of b in table below.

Sr. No.	Year	b.1 ₹	b.2 ₹	b.3 No.	b.4 No.	b.5	Remark
1	2012-13						
2	2013-14						
3	2014-15						
4	2015-16						
5	2016-17						
Total							

- c) DPDC
1. Grant received in last 3 year amount and purpose
 2. Grant expected through DPDC in next year amount and purpose
- d) MLA/MP Fund
1. Fund received in last 3 year amount and purpose
 2. Coming 3 years expected Fund amount and purpose
- e) College Revenue increasing scheme. Weather to increase yes/no...If yes... how much
1. Additional admission fees
 2. Laboratory fees
 3. Hostel fees
 4. Academic fees
 5. Gymnasium fees
 6. Increasing fees of penalty
 7. Institutional specific papers and certificate fees
- f) Hospital revenue generation scheme - fee/charges for investigation IPD,OPD, drug weather to increase if yes how much.
- g) Alumni Funds - already proposed.
- h) Any other Revenue generating schemes.....

II. Budget Revenue generation

Under this heading Revenue generation should be mentioned.(already collected & projected give separate tables. ₹ in Lakhs

Sr. No.	Item	In Plan ₹	Non- plan ₹	Yearly ₹	Remark
1	Equipment's				
2	Salary				
3	Infrastructure Constructions)				
4	Any Others				
Total					

D- SUMMARY OF VISION DOCUMENT

D-1 ADDITIONAL PROPOSED FACILITIES

Give a note on hospital important facilities proposed in the vision document which should include wherever possible following heads.

D-1-a Hospital

- Dialysis centre...
- Cancer Centre...
- Eye Retinal Care Centre....
- Sickle Cell department...
- Neonatal Screening for Genetic & Metabolic Disorders...
- Laboratory NABL Accreditation to be done...
- ICU-ISO certification to be done...
- Hospital NABH Accreditation to be done...
- Fatal Medicine department to start...
- Multi Organ Transplant to be started....
- Joint Replacement centre to be started...
- Child special clinic/early intervention clinic to be started...
- Diabetes OPD to be started...
- Emergency Department to be started...
- Geriatric Clinic to be started...
- Counselling centre to be started...
- Stress Management counselling centre to be started...
- Dharam sala for Patient relatives to be started...
- Cochlear Implant centre to be started...
- Tele Medicine Facility to be started...
- Allergy Clinic to be started...
- Adolescence Clinic to be started...
- Infertility Clinic/ Lab. to be started...
- Semen Bank to be started...
- Human Milk Bank to be started...
- Tissue Bank (Bone, Skin, etc.) to be started...
- Robotic Surgery
- Paediatric Cardiology facility
- Gastroenterology facility
- Nano Technology facility
- PET scan facility
- D.S.A./D.R. facility
- Nuclear Medicine facility
- Hormonal Studies facility
- Any other advance treatment facility

D-1-b- COLLEGE

- NAC Accreditation of college
- E-class Room, E-learning, Video Conferencing
- E-library, Digital Library, E-Journal
- Hostel facility improvement
- Facilities for staff and incentives

D-2 JUSTIFICATION AND BENEFITS

I. Justification

a- Give Justification why this upgradation is essential...

b- How the proposed upgradation is feasible...

c- How these proposed facilities are cost effective...

II. Benefits

a- Note on benefits to patients...

b- Note on benefits to Students...

c- Note on benefits to Staff...

D-3- CONTINUE**b - College required fund amount in Lakhs**

Sr. No.	Department	Manpower No.	Basic infrastructure funds ₹	Manpower Fund - Salary ₹	Equipment fund ₹	other fund ₹	Total Fund ₹	Remarks
B-1	College present status							
B-2	Under Graduate Courses							
B-3	Post Graduate Courses							
B-4	Super speciality Courses							
B-5	Nursing Courses							
B-6	Paramedical Courses							
B-7	M.E.T. Unit							
B-8	Library Department							
B-9	Research							
B-10	Hostel Girls, Boys Nurses, Resident Doctor, Other							
C-1	E-Governance							
C-2	Central Govt. Sponsored Schemes							
C-3	Revenue Generation Scheme							
	Others							
Total College								
Total Hospital								
Grand Total								