

SHIKSHAN SHULKA SAMITI

Room No. 305, 3rd Floor,
Govt. Polytechnic Building,
49, Kherwadi, Ali Yawar Jung Marg, Bandra(East),
Mumbai 400 051. Tel.No.2647 6034/37

URGENT/ TIME LIMIT

No. SSS/2006/

16th November, 2006

To
The Dean / Principal / Association,

Subject: **Submission of financial documents / information for fixation of fee structure for the Academic Year 2006-07.**

Sir/ Madam,

As per the directions of the Shikshan Shulka Samiti, the Institutes/ Colleges has to submit to the Samiti the following information signed by Chartered Accountant and counter signed by Dean / Principal of the Institute/ College in triplicate:

1. Audited financial statements i.e. Receipt & Payment Account, Income & Expenditure Account & Balance Sheet with Audit Report along with notes to accounts & Accounting policy for the F.Y. 2005-06 in respect of College and Hospital, if any. The information should cover the actual salary of teaching as well as non-teaching staff along with their photographs, of every course as per sanctioned strength for the academic year 2005-06 along with Pay Roll of each staff member inclusive of total salary paid for the year 2004-05 and 2005-06.
2. Details of Fixed Assets Schedule (for depreciation) for the FY 2005-06.
3. Actual Intake of the course for the year 2004-05 and 2005-06 of Regular and Repeater students separately & termwise.
4. Any other qualifications related to Accounts.
5. The above information has to be submitted in the form of Affidavit on stamp paper of Rs.100/- (Notarised), duly signed by Management and Dean/ Principal of the Institute/College.

The Samiti direct the Institutes/ Colleges that above information/ documents should be reached the Samiti on or before **30th November, 2006**

The Samiti further directs that if any Institute/ College fail to do so, then the Samiti would be constrained to declare the Fee structure of the Institute/ College for the Academic Year 2006-07 and no appeal for reconsideration of fee structure would be considered/heard by the Samiti.

The Samiti further direct that such appeal would be treated as disposed off and the Institute/ College would lose their say before the Samiti.

Yours faithfully,

(I. A. Kundan)
Office Secretary

Copy to:

1. The Principal Secretary, Medical Education & Drugs Dept., Mantralaya Annexe, Mumbai 32
2. The Director, Directorate of Medical Education & Research, 4th Floor, Govt. Dental College Bldg., St. George's Hospital Compound, Near CST, Mumbai -1. With a request to put it on the respective web site & inform all the Medical & Dental Colleges for compliance.
3. The Competent Authority, Association of Managements of Unaided Private Medical & Dental Colleges, Mezzanine Floor, Shreeji House, 75 Mint Road, Fort, Mumbai 400 001. With a request to put it on the respective web site & inform all the Medical & Dental Colleges for compliance.